



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		RAMANANDA COLLEGE
• Name of the Head of the institution	Dr. Swapna Ghorai	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	9434509415	
• Mobile no	6297976619	
• Registered e-mail	principalramananda@gmail.com	
• Alternate e-mail	principal@ramanandacollege.org	
• Address	Ramananda College, P.O. and P.S.: Bishnupur,	
• City/Town	District: Bankura	
• State/UT	West Bengal	
• Pin Code	722122	
2.Institutional status		
• Affiliated /Constituent	Affiliated (Govt. Aided)	
• Type of Institution	Co-education	
• Location	Semi-Urban	

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Bankura University				
• Name of the IQAC Coordinator	Dr. Rajesh Mukherjee				
• Phone No.	9679673612				
• Alternate phone No.	9434451936				
• Mobile	9679673612				
• IQAC e-mail address	iqacramananda@gmail.com				
• Alternate Email address	rajeshxrd@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://www.ramanandacollege.org/aqar.php				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.ramanandacollege.org/academic_calendar.php				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	83.15	2007	10/02/2007	09/02/2012
Cycle 2	B	2.75	2015	01/05/2015	30/04/2020
Cycle 3	B++	2.83	2021	13/09/2021	12/09/2026
6.Date of Establishment of IQAC			03/03/2007		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Institutional 1	RUSA Final Installment	RUSA	02.07.2020	200000	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		

<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	8
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> • If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
1. IQAC takes initiative to encourage the Alumni Association to conduct its programmes regularly.	
2. IQAC promotes ICT-based classes. During Lockdown all academic activities including online classes, internal assessments, semester end examination, evaluation and uploading of marks have been successfully completed through online mode. Departments are encouraged to arrange webinar, online workshops etc.	
3. IQAC provides all data in relation to the admitted students & results of final semester students to the respective department	
4. Time to time IQAC sits with the research committee to promote research culture in the college. Faculties are provided with seed money as minor research grant for doing research work.	
5. Feedbacks are collected from students, employees, employers and alumni. These are analyzed and the report gives us the future direction.	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
1. Submission of IIQA & SSR	IIQA was submitted on 29.06.2020 and SSR was submitted on 04.01.21.
2. Regular online classes was organized during lockdown	Students was under uninterrupted learning process.
3. Study materials for students was uploaded during lockdown	It helped the students to overcome learning difficulties.
4. Free-coaching for competitive examination	Seven training programmes were arranged by CAC.
5. During the pandemic situation most of all covid norms was followed in the campus	It created a healthy and clean environment in the campus
6. Analysis of NAAC report after the assessment	Stakeholder became aware of the result and was encouraged to do better in future.
7. Yoga training programme was proposed	Yoga training programme was successfully introduced.
8. Mentoring of students	Specific problems are identified and possible way out were chalked out
9. Establishing browsing centre for students and teachers	Students and teachers can easily do online academic work.
10. Students seminars were organized in each department	Students gain confidence in demonstrating or describing various topic related to their syllabus or in advance level.
11. Study materials were prepared and uploaded in the website	Students could access the material from home in the lockdown period.
12. Departments were encouraged to organize webinar	There were more than 14 webinar related to the subject taught in the class. Involvement of the students is satisfactory.
13. Computer training for staff	Every staff get chance to know basic computer operation.

13. Whether the AQAR was placed before statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <tr> <td>Name</td> <td>Date of meeting(s)</td> </tr> <tr> <td>Governing Body</td> <td>19/02/2022</td> </tr> </table>		Name	Date of meeting(s)	Governing Body	19/02/2022
Name	Date of meeting(s)				
Governing Body	19/02/2022				
14. Whether institutional data submitted to AISHE					
<table border="1"> <tr> <td>Year</td> <td>Date of Submission</td> </tr> <tr> <td>2020-2021</td> <td>17/03/2022</td> </tr> </table>		Year	Date of Submission	2020-2021	17/03/2022
Year	Date of Submission				
2020-2021	17/03/2022				
Extended Profile					
1. Programme					
1.1 Number of courses offered by the institution across all programs during the year	893				
<table border="1"> <tr> <th>File Description</th> <th>Documents</th> </tr> <tr> <td>Data Template</td> <td style="text-align: center;">View File</td> </tr> </table>		File Description	Documents	Data Template	View File
File Description	Documents				
Data Template	View File				
2. Student					
2.1 Number of students during the year	2467				
<table border="1"> <tr> <th>File Description</th> <th>Documents</th> </tr> <tr> <td>Institutional Data in Prescribed Format</td> <td style="text-align: center;">View File</td> </tr> </table>		File Description	Documents	Institutional Data in Prescribed Format	View File
File Description	Documents				
Institutional Data in Prescribed Format	View File				
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1008				
<table border="1"> <tr> <th>File Description</th> <th>Documents</th> </tr> <tr> <td>Data Template</td> <td style="text-align: center;">View File</td> </tr> </table>		File Description	Documents	Data Template	View File
File Description	Documents				
Data Template	View File				

2.3	742
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	114
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	121
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	60
Total number of Classrooms and Seminar halls	
4.2	44.584
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	158
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	

- The CBCS curriculum is followed in our college in tandem with the Academic calendar.

Many teaching faculties from our college actively participate as members of Undergraduate Boards of studies for their respective subjects and render important contributions to the implementation of the curriculum under CBCS, Bankura University. Our college offers some UG (Computer science, Music, Economics etc.) and PG (Botany) course(s) for which there are no corresponding departments at the affiliating university.

Special guidance is provided to the less privileged students to facilitate their academic and all-round development. The mentorship protocol is strictly followed in our college.

- Home assignments, departmental seminars and regular "internal assessments" are organized apart from the University's assigned examination schedule to assess students' performance.
- Feedback is sought periodically from four different stakeholders of the institution to evaluate the ongoing system and address the problems sincerely.
- The students are also encouraged to enroll in career-oriented programmes in education like Spoken English Course, Basic Computer Literacy course, and three other Add-on Certificate Courses in Knitting and Modern Handicrafts, Food Processing and Computer Training Course. Yoga training Camps are also arranged regularly.
- The units of NSS, NCC, and Eco-club conduct their activities regularly.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.ramanandacollege.org/images/uploads/1.1.1_AQAR_20-21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar of the Institution under the CBCS pattern is prepared by the Principal and Members of the Academic Council.

1. At the commencement of each semester, the guidelines are circulated among the teachers and students and the same is uploaded on the college website and notice boards.
2. HODs can make minor changes in the schedules in consultation with the Principal and Members of the academic council.
3. Class tests and Unit tests are conducted periodically.
4. Home Assignments are given to the students.
5. Internal assessment tests are conducted as per university guidelines.
6. Departmental seminars related to the syllabus are conducted.
7. Visiting Faculty helps in enhancing the skill as well as knowledge of the students.
8. Laboratory visits and a visit to other educational institutes help in knowledge exchange among students.
9. Outreach programmes are conducted regularly.
10. Participation in departmental "Innovative Ideas" presentation provides the students with the scope of self-expression.
11. Participation in intra-college cultural competitions is ensured for the development of students.
12. Project reports and educational tour reports are submitted and evaluated as per the syllabus.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	www.ramanandacollege.org/images/uploads/1.1.2 U.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the

B. Any 3 of the above

affiliating University	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File
1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
51	
File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
0	
File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
458	

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our college takes unique care about the issues of gender equality, human values, social arena, and environmental phenomenon through various curricular activities conducted by the Woman Cell, Eco-friend Club, NSS unit., COVID-19 Cell etc.

Gender Sensitivity:

The concept of discrimination in caste and gender and the principles of containing secularism and communalism have been included in the syllabi of various subjects of our college. The Women Cell always makes the students aware of gender equality through various activities.

Environment and Sustainability:

Climate change and hazards and other ecological characteristics are included in different subjects. The students are made aware of environment-related issues through various activities conducted by NSS, NCC, and other forums of our college.

During the Covid pandemic, the Covid-19 cell in association with IQAC has conducted various promotional activities to adopt safety measures against the virus.

Human Values:

The concept of human value is the core area of various subjects of the departments and to disseminate knowledge about human values seminars and workshops are organized regularly.

Professional Ethics

Professional ethics in various academic fields is strictly followed.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

21

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
---	----------------------------

File Description	Documents
URL for stakeholder feedback report	http://www.ramanandacollege.org/feedback.php
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
---	---

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.ramanandacollege.org/images/uploads/Feedback%20Report.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1108

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

525

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Following measures have been taken so that the students can adopt themselves better with the CBCS system of higher education:

- Students are provided with the academic calendar, the class timetable, and information about other planned academic programmes through an Induction meeting at the beginning of each semester of the academic session.
- Through an effective teaching-learning process in the class and interaction with the students, teachers can be able to identify the slow and advanced learners.

In order to improve their competencies, advanced learners are also encouraged to take part in different kinds of virtually conducted Cultural programmes such as creative dance, Poster drawing, debates, extempore, students' seminars presentation, 'convey your ideas' through Powerpoint presentation.

- For the Slow learners, special attention is provided with additional explanations and concept-clearing questions by the faculty. They are also encouraged to discuss what they are taught with their peer students through a brainstorming process for better understanding. The performance of these learners is measured through the evaluation of home assignments.
- Every department has taken the initiative of the mentoring programme where all students are provided with advice about academic and college-related matters.

- Remedial coaching is also provided for the slow learners to ensure and improve their learning capabilities.

File Description	Documents
Paste link for additional information	www.ramanandacollege.org/images/uploads/2.2.1_AQAR.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2467	114

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- All the departments organize students' seminars, workshops, exhibitions, and the presentation of models, and charts, to make the learning process more effective and to help them get exposure by interacting with the resource persons.
- The laboratories of science departments are well equipped and the students can avail the tools during the hands-on practical sessions.
- PG students are involved in doing advanced project work and research dissertation, which is included in the curricula of their syllabi. The faculty of the concerned Department supervise them to develop a research hypothesis and help them to get research findings.
- Developing the practice of library searching habits is an

integral part of students' self-study through access to the archival database.

- Computer learning training class has been arranged for the students and classes are included in the college timetable.
- Departments formally and informally convene student-teacher meetings to encourage participative learning and to address students' issues.

File Description	Documents
Upload any additional information	View File
Link for additional information	www.ramanandacollege.org/images/uploads/2.3.1_AQAR.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

There are 13 ICT-enabled classrooms in the college, out of which 9 are smart classrooms. ICT-enabled tools are used in the following ways:

- Teachers use slides of power point presentations to explain the topic without wasting time.
- Teachers use pen tab which is very useful especially for science subjects because teachers can do any calculations as they do on blackboard.
- Science teachers share online video of laboratory experiments and explain it.
- Online text and audio (by an eminent personality of that field) are used by the teachers especially for humanities and social sciences which helps the students a lot.
- Full-length films are shown to the students especially for literary studies, history and political science.
- E-materials, e-sources, model questions, home assignments and questions for internal assessments prepared by the teachers

are sent to the particular whatsapp students' groups.

- The college has membership of National Digital Library of India (NDL), INFLIBNET. Facilities for searching e-database from NDL and INFLIBNET are available.
- There are browsing centres in the Central Library, Teacher's Lounge and Botany Department.
- All academic departments have printers and photocopiers for the use of teachers and students for academic purposes.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

114

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

114

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

43

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1110

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Perseverance and practice should be the main motto of a student to be successful in life. To make these students understand, our college

conducts a continuous assessment that evaluates students' academic development throughout the semesters. After completing a chapter the teachers take unit tests or create questionnaires for the students. This helps assess the students' weaknesses and is resolved later by the teachers and mentors. The curriculum of Bankura University (to which Ramananda College is affiliated) under the CBCS has a compulsory internal assessment per paper which consists of 20% of the total marks awarded in each paper. An additional chance for the slow learners is given to improve their performance in the internal assessments.

During the pandemic situation, home assignments and internal assessments are given to the students through e-mails or WhatsApp groups and the answers are collected in the same way. In the pandemic situation, the teachers set the question papers for the internal assessments with conceptual and application-based questions such that the students cannot copy the answers from any book or any websites. After evaluating the answer scripts teachers upload marks of IA to the University portal through online mode.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

An internally formed examination committee ensures rigorous and transparent internal assessment.

- At the beginning of the academic year during a welcome meeting as well as at a special induction meeting at the beginning of the second semester students are made aware of the evaluation pattern.
- After the internal assessment the teachers evaluate the answer scripts within a very short time and directly upload them to the university examination portal.
- Parent-teacher meetings are held, especially for first-year undergraduates to discuss problems and grievances of students that they cannot express out of shyness.
- In the event of any grievances expressed by the students, they are requested to enter them in the grievance redressal register

maintained in every department and in the IQAC office, as well as the complaint box located outside the Principal's Chamber. Prompt action is taken to assuage the grievance within the shortest possible time period.

File Description	Documents
Any additional information	View File
Link for additional information	www.ramanandacollege.org/images/uploads/2.5.2 - AOAR.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- The Head of each department (HOD) organizes a departmental meeting regarding the distribution of the syllabus to all faculty members. Each department prepares Programme Outcomes (POs), Programmes Specific Outcomes (PSOs) and Course Outcomes (COs).
- The programme outcomes for every course offered in every subject are uploaded on the college website.
- The primary objective of a specific course is communicated and explained to the students by the faculty members at the beginning of an academic session.
- The courses taught in the college, the facilities provided to the students, and the list of teaching and non-teaching staff are displayed on the college website.
- At the time of admission, a prospectus or information brochure is given to the students. The prospectus provides important information about all the programmes and courses along with the programme codes, the fee structure, the hostel facilities, and other relevant information.
- Finally, the model of teaching, the organization of regular and special lectures, and the use of ICT-enabled tools are modified keeping the course and programme outcomes in mind. Therefore, students are regularly reminded about the outcomes of the courses and programmes in which they are enrolled.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College monitors and ensures the achievement of Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) using both direct and indirect methods.

Direct Methods:

- The attainment of the course outcome is assessed through internal examinations and the end semester examination. The results of the final examinations are used to measure the attainment of POs and COs in each subject.
- Students of all departments participate in students' Seminar and present their papers using the ICT tools. They do also participate in Exhibition where students present innovative themes with charts, models etc.
- All PG departments conduct projects and dissertations by students as prescribed by university curriculum. They normally do the projects under the supervision of departmental faculty members.
- The attainment of program outcomes, program specific outcomes can be obtained through collection of student's progression report in higher education or research activities and job placement.

Indirect Method:

- In this method the feedback collected from the outgoing students, teachers, stakeholders and alumni are analysed. From this analysis for CO attainment.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

742

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://www.ramanandacollege.org/annual_report.php

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.ramanandacollege.org/images/uploads/2.7.1%20AQAR.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.45

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

10

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

2

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.vigyansathi.in/ , http://www.ramanandacollege.org/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer

of knowledge

Ecosystem, an innovative initiative is taken up for creating interactive student centric learning environment and addressing the changing needs.

A blended mode of teaching with modern ICT techniques, Seminars, Workshops, Webinars are organised to disseminate knowledge.

Laboratory-based departments are supported by Central Instrumentation Centre for research activities. Researchers' Meet, seminars, workshops are organized by the Research Cell. Additionally, seed grants are also provided.

Post Graduate departments arrange for lectures by visiting faculties from other higher institutions.

Certificate Courses on Modern Handicrafts, Yoga, Spoken English, Karate for Self-Defence have been arranged for students' skill development.

Social learning is prioritised through extension programmes conducted by the NCC and NSS units.

Sports, Freshers' Welcome, Blood Donation Camp, Cultural Programmes, Competitions, Mock Parliament, Inter-college Games & Athletics Meet are organised annually.

Environmental awareness is imparted through activities and seminars on biodiversity, maintenance of medicinal garden, compulsory projects on local environment by students, prohibition of plastic and tobacco consumption within college campus.

The students support system includes Mentoring, Feedback, Remedial Coaching, Grievance Redressal Cell, Placement Cell, Computer Literacy Mission, Students' Scholarships and "Annasatra."

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**14**

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year****27**

File Description	Documents
URL to the research page on HEI website	http://www.ramanandacollege.org/research_activity.php
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year****35**

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

17

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our college has been continuously supporting various extension programs organised by NCC, NSS, different departments and the Student Forum of the college.

Special camps are organised every year in nearby villages or adopted village to increase awareness about their health, sanitation, nutrition or to aware themselves about social inequality, child marriage superstition etc. Students participate in the observation of days of social importance like World Forest Day, National Voters Day, International Day for Disaster Management and so on. They organise social awareness programmes on World AIDS Day, Anti-tobacco Day and International Day against Drug Abuse and Illicit Trafficking.

During the Covid-19 pandemic period a camp was organised in our adopted village 'Abantika' - 1. To create awareness to prevent the transmission Corona Virus and 2. To teach the local people effective ways of hand washing techniques and safety measures.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government /

government recognized bodies during the year**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

3

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

73

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- There are 2467 students in UG and PG Programmes.
- There are 09 ICT enabled smart rooms, 01 virtual classrooms and 03 seminar halls.
- Mathematics and Commerce Departments have computer labs.
- Zoology Department has a museum. Botany Department has a herbarium.
- In the central library, there are more than 44037 textbooks (including 10000 reference books). Searching e-database from the National Digital Library of India (NDL), INFLIBNET (N-LIST) is available.
- There are separate common rooms for boys and girls equipped with indoor-game facilities. The girls' common room has a Vending Machine for sanitary napkins.
- There is a Central Instrumentation Facility (CIF) room for research purposes.
- The college has a small Automatic Weather Monitoring Station.
- West Bengal Pollution Control Board has installed an Air quality & Noise level monitoring system and a Rooftop Grid Connected Solar P.V powerplant(10kwt.).
- There is an institutional museum maintained by History Department to preserve local art, folk culture and history.
- The college has a playground with a firings range and volleyball court and a gymnasium with modern equipment.
- The college has three Boys' hostels and one Girls' hostel.
- The Institution has a ramp for disabled students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

There is a big playground where football, cricket, volleyball competitions, and athletic events are organized regularly. The ground is also used by the subdivision administration and other local educational institutions for hosting different events.

There are indoor games (e.g., carrom, table tennis) facilities and

gymnasium facilities for students, teaching and non-teaching staff.

Two halls (Biram Bhavan and Ramnalini Chakraborty Hall) are used for different cultural activities. Biram Bhavan is associated with a permanent stage with audiovisual facilities.

Regular Cultural activities:

Regular Programme

- Saraswati Puja
- Annual Cultural Competitions
- Independence Day, Republic Day, Netaji Subhas Chandra Bose's birthday, International Mother Language Day, International Women's Day, Biswa Kabita Divas, Birthday of Ramananda Chattapadhy and Birthday of Swami Vivekananda.

Regular Sports Activities: Not able to conduct due to the COVID-19 pandemic situation.

Regular Programme

The college has introduced Yoga Certificate Course and Self Defence Programme.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

7.67

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- The Central Library of Ramananda College is partially automated with the library management software (Locally made part of ERP). This version was installed in the year of 2015. Since then, the accession and Cataloguing of the library books, Issues and returns have been done through this software.
- KOHA Library automation software has been successfully installed on 03/03/2022 but is not operational to date.
- Besides this software, the library has the facility of a Bar-coding machine.
- The students can check the availability of books online in the

library. The library has an institutional membership with NDL (National Digital Library) provided by IIT KGP and INFLIBNET (N-LIST).

- E-resources can be accessed through the Library tab (e-resources page) on the Ramananda College website.
- Specialized services such as information deployment, notification, and printing facility etc. are provided to the students.
- Issue-return slip printing, Barcode Printer, and a system for internet browsing and online catalogue search are some of the major initiatives.
- Barcode issue-return system is in practice in the library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.64

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

17

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

With the increasing need for IT facilities among the students, faculty and office staff, the college authority gives top priority to the development of IT facilities on the campus. There are wi-fi facilities in the library, the Students' Union room, IQAC and some departments. The college website is monitored and updated from time to time by the Website Committee. Software required for various academic purposes is installed in different computers present in the computer laboratory, some departments, library (OPAC) and office.

We have nine smart classrooms for a better teaching-learning process. The Central library is well-equipped with IT infrastructure. College Campus Networking was upgraded with Fiber Optics Network for providing a faster internet facility. There are browsing centres in the Central Library Reading Room and Teachers' Lounge.

During the Covid-19 pandemic situation, regular online classes have been conducted by faculty members through digital platforms. The college website contains various e-resources. The college purchased a subscription to Google Suite which has been used for conducting classes, creating various teaching and learning documents, for real-

time presentations etc. Our college has organized many webinars with a large number of participants using the G Suite. Important academic and administrative meetings are also conducted using this digital platform.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

158

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1.93

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our college tries its best to allocate and utilize the available financial grants for the maintenance and upkeep of different sections of the college.

Laboratory: Maintenance of the instruments are done by teachers, students and laboratory attendants or technician if and when required.

Library: Accounts of visitors are recorded on daily basis. To ensure easy return, no dues certificate is issued to the students before filling the form for the final exam. Journal/magazines, daily newspapers, and employment-oriented newspapers are subscribed to on a regular basis. Users are given awareness about digital databases like NLIST and NDL.

Sports: Head of the Department of Physical Education is in charge of Sports and Games. Students are given nutritious food during practice hours. The college has a big playground and a well-maintained multi-Gym.

Computers: Refilling of the cartridge, installing Antivirus, formatting and updating are done regularly.

Classrooms: Minor repair and renovation work are done. There is a full-time sweeper and a number of casual sweepers for cleaning the college campus. A full-time electrician is engaged in maintaining different electrical connections. A full-time casual Gardener is appointed for the maintenance of the garden. There is a caretaker to look after the repair and maintenance works.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1752

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

42

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above								
<table border="1"> <thead> <tr> <th data-bbox="86 443 550 506">File Description</th> <th data-bbox="555 443 1476 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 512 550 656">Link to Institutional website</td> <td data-bbox="555 512 1476 656">www.ramanandacollege.org/images/uploads/5.1.3 - AQAR (2).docx</td> </tr> <tr> <td data-bbox="86 663 550 725">Any additional information</td> <td data-bbox="555 663 1476 725">View File</td> </tr> <tr> <td data-bbox="86 732 550 860">Details of capability building and skills enhancement initiatives (Data Template)</td> <td data-bbox="555 732 1476 860">View File</td> </tr> </tbody> </table>	File Description	Documents	Link to Institutional website	www.ramanandacollege.org/images/uploads/5.1.3 - AQAR (2).docx	Any additional information	View File	Details of capability building and skills enhancement initiatives (Data Template)	View File	
File Description	Documents								
Link to Institutional website	www.ramanandacollege.org/images/uploads/5.1.3 - AQAR (2).docx								
Any additional information	View File								
Details of capability building and skills enhancement initiatives (Data Template)	View File								
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year									
1107									
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year									
1107									
<table border="1"> <thead> <tr> <th data-bbox="86 1256 550 1319">File Description</th> <th data-bbox="555 1256 1476 1319">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1326 550 1379">Any additional information</td> <td data-bbox="555 1326 1476 1379">View File</td> </tr> <tr> <td data-bbox="86 1386 550 1583">Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)</td> <td data-bbox="555 1386 1476 1583">View File</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	View File	Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File			
File Description	Documents								
Any additional information	View File								
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File								
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above								

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

6

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

180

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

8

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has an elected students' council to officially represent all the students of the college. This body has subcommittees that deal with multifarious activities and provide a variety of services

to students. The college also helps its students empower with leadership qualities, soft skills, displaying their talents, and understanding of rules and regulations by ensuring their active and mandatory representation in various subcommittees like the library committee, cultural committee, sports and games committee, grievance redressal committee, disciplinary committee, anti-ragging committee, etc. The student council also has representation in the IQAC core committee and the Governing body of the college. It gives significant student-centric input during the decision-making of the college's academic council.

The student council has always been active in various important academic and extracurricular activities of the college.

Cultural competitions have been arranged throughout the year as a workup to choose the best to perform at the college's Annual cultural function where the prizes for academic and cultural excellence have also been distributed. The council celebrates important events regularly like Swami Vivekananda's Birthday, International Mother Language Day, International Women's Day, Yoga Day, Teacher's Day, Rabindra Jayanti, and organized Blood Donation Camps every year with full zest.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Ramananda College Alumni Association, founded in 1996 on the occasion of the Golden Jubilee Celebration, became a registered society in 2001. The Registration No. of Ramananda Mahavidyalaya Praktan Chhatra Samiti is S/11/3842(2001-02).The online registration no. is SO103842 of 2001-2002.The Samity works for the overall development of the college.

During the session 2020-2021 due to the Covid Pandemic situation most of the time the college remained closed. But the members of the Association joined an extension activity with the NSS volunteers at Dwarika Gram Panchayet on 11.11.2020. Ex-students met the members of a team during the Mock Visit on 25.08.2021.The alumni of the college extended all kinds of assistance to the college authorities for the preparation of the SSR and NAAC Peer Team Visit. On 7th September 2021, eminent ex-students including scientists, Principals of colleges, teachers of colleges, universities, schools, lawyers, etc. met the NAAC Peer Team Members. The Peer Team has highly appreciated the alumni of this college and remarks on Three major features in the institutional Context: "The alumni are highly accomplished spread worldwide".

In addition to the above activities, the alumni also provide support for career advancement, running certificate courses, organizing drama festivals, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Governing Body(GB) is the apex administrative body of the College. It includes the Principal as secretary, Teaching, Non-teaching and students' representatives and a number of External Members nominated by the affiliating University and the State Government, one of them working as President. The college is governed by policies formulated by GB. Decisions on finance, development and, management of the institution are taken by GB considering the recommendations provided by IQAC and various sub-committees.

The institution develops a need-based and student-centric strategic plan following guidelines of the government and UGC policy before adopting any resolution. The GB delegates the academic and operational decisions to various subcommittees for its implementation by the teaching, non-teaching staff and student's union in order to fulfil the vision and mission of the institute.

Regular departmental meetings helps to review policies and frame future plans of the institution.

Analysis of feedbacks from students, teachers, parents and the alumni helps in upgradation of the institution.

Periodic financial audits ensure financial transparency.

The IQAC institutionalize quality assurance strategies such as increased use of ICT, expanding the scope of library, and development of research culture.

All dedicated stakeholders strive to uphold pride and prestige of the institution.

File Description	Documents
Paste link for additional information	http://www.ramanandacollege.org/feedback.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College has a mechanism for delegating authority and providing operational autonomy to work towards a decentralized and participative governance system.

Case Study: UG and PG admission is a yearly routine activity. An online Admission subcommittee comprising the Principal as chairman, a teacher as convener, teaching and nonteaching staff as members and GS of the students' Council, conducts admission in UG courses only.

The admission criteria for different subjects is in compliance with guidelines of WB Higher Education Department and affiliating University. Through meeting, registration fees, admission and publication of merit lists etc. are decided as per directives of GB.

Applications are invited through online admission portal.

The entire process of receiving and shortlisting application is done online on merit basis. Reservation policy of State Government is strictly followed. Fees are collected online through Pay U Money Gateway.

The final list is published in college admission portal. Nonteaching staff inform candidates about their selection through SMS.

The provisionally admitted candidates are informed through notice on

college website for document verification. During the entire process, online admission subcommittee take stock of students admitted, vacant seats to decide on publication of supplementary merit lists.

The PG admission is totally controlled by the affiliating university.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

For proper administrative functioning 'e' communication has been developed with the teachers and students. All necessary information related to the students are uploaded in college website and related to teachers are served in WhatsApp.

Case study

To make the student well-informed about different activities of College, e-communication is used by the office. The admission related information are sent to the concerned students through SMS. Moreover, Electronic Display Board is placed in office where the time-bound information are continuously displayed during college hours to make the students well informed about official matters.

Notices issued by the affiliating university are uploaded to College Website.

Notices for the meeting of GB and IQAC are served to the internal and external members through emails.

Every department maintains WhatsApp groups with the students to provide study materials, Q&As and attend queries round the clock outside classroom.

In the pandemic COVID-19 situation , the teaching-learning process in college campus has been totally stopped due to the lock down declared by the Govt. In order to minimize the academic loss of the students, the departmental teachers are engaged themselves in taking

the online classes. The study materials, model Q&As etc. supplied by teachers uploaded to College Website.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://www.ramanandacollege.org/index.php
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Ramananda College functions as per statute of the affiliating university and guidelines issued by the WB Higher Education Department.

Governing Body (GB)

The GB is apex administrative authority. The GB has 12 members: the Principal, as Secretary, three from the teaching staff, one from non-teaching staff, two representatives nominated by the affiliating University and four members nominated by the Government including the President and one from Students' Council (GS).

The GB formulates policy for the development of infrastructure and academic affairs.

Administrative Set Up:

The President and the Principal (Secretary) of GB, constitute the nucleus of administration with the former being final authority in all financial matters. The functioning of college rests with the Principal alongwith her team of HODs, IQAC Coordinator, TCS, Nonteaching Council Secretary, Head Clerk and Accountant.

Grievance Redressal Mechanism:

An effective Grievance Redressal Mechanism with complain boxes prominently placed and action is taken to redress the complaint.

Service Rules, Recruitment and Promotion Policies:

The College cannot appoint any teacher or non-teaching staff on substantive basis. Teachers are appointed on the basis of recommendations of the WBCSC. Sometimes, Guest Teachers are appointed by the College Management. The Promotion of permanent teachers is guided by the CAS of UGC.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	www.ramanandacollege.org/images/uploads/6.2.2 - Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has certain welfare measures including state government policy-related for both teaching and non-teaching staff.

Leave Provisions

- Teaching and non-teaching staff are entitled for CL, EL, Medical Leave, Paternity Leave for male employees and the female staff enjoy Maternity Leave, CCL as per Government rule. Duty leave is given to

teachers for attending conferences. There is also a provision for Special Leave for exigencies.

- Leaves for FDPs, participating in seminars and workshops are granted to the teachers.

Health provisions

- The teaching staff may opt for WB Govt. Health Scheme and the nonteaching staff may avail Govt. Swasthya Sathi scheme.
- The college has a well-equipped Gymnasium for staff and students.
- Yoga facility is available for the students.

Financial provisions

- The TC has a "Teachers Council Welfare Fund "and teachers can avail loans from this fund.
- The college provides facilities of PF loans, interest free advances against salaries. It financially aid by Ex-gratia Bonus to casual nonteaching staff and SACT as per need.
- The college provides temporary employment to the survivors of some non-teaching staff members who die in harness.
- Few quarters with basic amenities are available for non-teaching staff at moderate rents.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

828

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

23

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has introduced a performance appraisal system for Teaching and Nonteaching Staff to evaluate their performance in regular academic and administrative activities.

Teaching Staff:

An Attendance Register of teachers is maintained wherein it is mandatory for every teacher to record the time of arrival and departure and is regularly examined by the Principal. IQAC supplies Daily Diaries.

A separate Leave Register is maintained to record Leaves enjoyed by teachers.

Student feedback helps to review the performance of teaching staff.

Promotion of teaching staff strictly adheres to the norms laid down by UGC, DPI, WB under the API scheme.

The self-appraisal focuses mainly on the following aspects:

- Papers taught at the UG and PG levels
- Number of research scholars guided for Ph.D.
- OP and RC attended
- Number of Workshops / Seminars / Conferences attended
- Number of Research Papers presented

• **Administrative & Examination Duties performed**

Non-Teaching Staff:

An Attendance Register and a Leave Register are maintained under the supervision of Head Clerk.

The Institution promotes its non-teaching staff as per the guidelines of the WB Government based on performance and feedback.

Biometric attendance for both teaching and nonteaching teaching staff has been introduced.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute has provisions for regular external financial and academic audit. The accounts of College are audited regularly as per the Government rules. The External Audit of College is conducted by the Finance Department, Govt. of West Bengal. The Finance Committee at regular basis reviews the financial transaction and status of the college. The committee approves projects/schemes considering the priority and financial liability. This internal review of the financial transactions and financial status done by the Finance Committee gives the opportunity to identify areas where necessary modifications should be made. Internal review and recommendations of the Finance Committee help the college to hold a healthier and more transparent External Audit. The institution conducts external audit on regular basis. After the expiry of a financial year, the accounts are got to be prepared to face audit externally. The auditors are suggested and appointed by the State Government through the department of Higher Education. The college has no opportunity to choose auditor in this regard.

After conducting the audit work, initiatives taken to rectify the errors, mistakes and process not properly followed, if any, as detected by the auditors. The auditor's suggestions, advices are welcome to bring improvement in financial activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.116

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Resource Mobilization Strategies

- The College mobilize government and nongovernment grants for the improvement of the college. For this, proposals are prepared, vetted and submitted to the relevant authorities such as the UGC, the State Government, the WBSCHE, the DST (WB), RUSA etc.
- It welcomes donations, memorial prizes and endowments from staff members, alumnae and guardians.
- It collaborates with other organizations to organize seminars and conferences.
- All the financial grants are utilized according to the necessities of stakeholders.

Mobilisation & Utilisation Procedure

Mobilisation of funds indicates the collection of funds and their utilisation. All major proposals for which the college fund is required, are submitted to the Finance Committee or Governing Body for its approval. Incomes of college come from the collection of student fees. As a recurring expenditure, a major part of income is spent for the welfare of students, enhancement of sports facilities, seminars etc. The non-recurring expenditure involves maintenance of library and laboratory facilities, purchase of instruments, furniture, electrical items etc. The fund generated as rents from hostel residents is utilised for the maintenance of the hostel. College applies for government grants at different points in time. If receives any funds, concerned committees take the initiative to execute the projects.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has consistently striven to institutionalize quality assurance strategies and processes at every level of the institution's functioning.

1. Gender Sensitisation & Women's Empowerment

Ramananda College, a co-educational institution, engaged in spreading of women's education since its inception in 1945.

Under the aegis of IQAC, Women's Cell supplement with Prevention of Sexual Harassment Committee is extremely active in spreading awareness on the plight of women.

The two complementary bodies regularly organized seminars, motivational talks on gender sensitization and women empowerment. To train the girl students Self-Defence Workshops are arranged .

This initiative becomes successful in empowering female students and instilling the values of equality in all students across genders.

Various webinars on core subjects and e-access in the Library is contributed by the IQAC.

2. Introduction of Add-on Certificate Courses

Following the recommendations of NAAC, the IQAC alongwith GB initiated a project to provide our students with some degree of hands-on training to develop a model of grassroots entrepreneurship.

Six certificate courses in Food Processing, Modern Handicraft, Cutting & Knitting, Computer Training Course, Spoken English & Yoga Training Programme recognised by the Bankura University has been introduced alongwith the regular degree programmes.

File Description	Documents
Paste link for additional information	www.ramanandacollege.org/images/uploads/6.5.1_AQAR.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution has a well-organized multi-level system involving all the stakeholders to monitor and periodically review the quality of teaching-learning process, structures and methodologies of operations and learning outcomes under the stewardship of IQAC for developing suitable infrastructure.

Students feedback, counselling and mentoring, remedial strategies, presentations, innovation, organizing several state/national/international level seminars, Teachers feedback, Daily Diary, augmenting research culture among our teachers and students, encouraging FDPs, employability skills through basic computer, communicative English classes, e-learning resources through college website, initiatives for CAS are some of the measures taken for quality sustenance and enhancement. Regular

internal academic audits are self-explanatory for curriculum planning and evaluation.

As per recommendations of IQAC, all departments are equipped with ICT tools, charts, models, maps and teachers are provided with laptops to supplement traditional learning. 11 ICT classrooms including 9 smart classrooms, a Computer Lab and a Digital Lab have been created. Internet Facility through LAN.

During the Pandemic situation, IQAC plays active role in organizing webinars, academic and admission related meetings, sending students' data, e-resources etc.

Following the ATRs and recommendations from IQAC, statutory, non-statutory subcommittees, GB provides necessary approvals, sorts out problems and issues directives for academic and administrative quality assurance of the college.

File Description	Documents
Paste link for additional information	www.ramanandacollege.org/images/uploads/6.5.2_AOAR.pdf
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.ramanandacollege.org/annual_report.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institute has adopted different methods to counsel the students as follows:

a) Safety and security

i. Security of the entire campus is ensured by the security personnel.

ii. CCTVs have been installed on the college campus to ensure safety and security.

iii. ID cards are issued to the students to prevent the entry of outsiders.

iv. Grievance Redressal and Prevention of Sexual Harassment Cell & Women Cell of the College are actively functioning.

v. Self Defence Course has been initiated.

vi. Code of conduct is published in the college prospectus and website.

vii. College has an anti-ragging committee.

b) Counselling

i. Mentoring system has been introduced. Parents are kept regularly

informed about their wards. Students' issues are handled by their respective mentors.

ii. Students are encouraged to join NCC, and NSS and participate in co-curricular activities.

iii. Student-Teacher meetings are conducted at regular intervals.

iv. In addition to classroom teaching, the college organizes placement training sessions by industry experts.

c) Common Room

i. There are separate common rooms for boys and girls equipped with a carrom board, Table Tennis board, purified drinking water and toilets. The girls' common room has a Vending Machine for sanitary napkins.

File Description	Documents
Annual gender sensitization action plan	www.ramanandacollege.org/images/uploads/7.1.1_Annual_Gender_Sensitization_-_AQAR.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	www.ramanandacollege.org/images/uploads/7.1.1_Specific_facilities_for_women_-_AQAR.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system

Hazardous chemicals and radioactive waste management

1. **Solid Waste:** Collected and segregated properly at each level and source. The sweepers collect the solid waste, segregate it and gather it in separate dustbins based on the recyclability and biodegradability. Cleanliness drives are organized also by NSS units regularly. The institution discourages use of plastic in the campus.

2. **Liquid Waste:** Liquid waste is generated by: (i) Sewage Waste (ii) Hostel and Canteen Waste

Liquid waste is generated during food preparation from the Canteen and Hostel, from the laboratories, hostels and washrooms is safely disposed off through internal sewage system connected to the Bishnupur Municipality sewage line.

Management of solid waste:

1. By segregating the solid waste in the green, blue and yellow dustbins, the college keeps its campus neat and clean.
2. Transport arrangement are made for disposing solid waste through Municipality.

Management of liquid waste:

1. Drainage System is well maintained for disposing of the liquid waste from Canteen and Hostel.
2. Practical lab departments have taken measures to ensure that chemicals are diluted before discarding in wash basin

E-waste management

Steps are being initiated to communicate with E-waste recycler for safe disposal of the e-waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	D. Any 1 of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping 	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>C. Any 2 of the above</p>
--	-------------------------------------

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p>
<ul style="list-style-type: none"> Blood Donation Camp:

The Students Union organized a blood donation camp on 28th August every year to create awareness about the importance of this best practice and generate a sense of responsibility towards society through teamwork.

- International Mother Language Day

The Institute celebrates International Mother Language Day every year on the 21st of February to create awareness about linguistic and cultural diversity and multilingualism.

- Yoga Day

The International Yoga Day (21st June) every year is celebrated by the students and staff performing yogic exercises and 'Pranayam'. The college organizes regular Yoga training courses for students.

- NSS Activities in Villages

The objective of the Programme: To make local communities aware of the NSS activities, i.e. to provide assistance to local communities by organizing health camps. To organize awareness programmes on health, environment, need for education, women empowerment, etc. To conduct door to door surveys on the socio-economic condition of the villagers etc.

- Celebration of World Theatre Day

World Theatre Day is celebrated in our college to promote the art form across the students and the local community as well by generating awareness about the importance of theatre arts.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Gender Sensitivity:

Women's Cell promotes gender equality through different programmes.

A self-defence training camp has also been organized by Women Cell & Prevention of Sexual harassment Cell.

Human Values:

The significance of human values is inculcated amongst the students through courses in the syllabus of the UG & PG Departments. Regular seminars and workshops on intellectual property rights have been arranged by our college.

Professional Ethics:

There is also a Code of Conduct for both students and staff, displayed on our college website and published in the prospectus.

Cleaning the Campus :

The students (especially the NSS volunteers) regularly participate in campus cleaning programs.

Extension Activities:

The college is committed to interacting with the local community. It sensitizes its students to develop social values and widespread their responsibilities and knowledge of social issues and problems by making them involved with the community people through its extension and outreach programmes.

Electoral Literacy Club:

The Electoral Literacy Club aims to spread awareness among college stakeholders. It organizes seminars, quizzes etc. on related issues. The college observes Constitution Day on 26th November every year.

Legal Aid Camp:

The institution organized Legal Aid Camps to help students and increase their awareness of their legal rights.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://www.ramanandacollege.org/images/uploads/7.1.9%20-%20Photo%20Document.pdf
Any other relevant information	http://www.ramanandacollege.org/images/uploads/7.1.9%20-%20Relevant%20Information.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College celebrates with great fervour national festivals, commemorative days, birth anniversaries of great Indian personalities like Swami Vivekananda, Mahatma Gandhi, Ishwar Chandra Vidyasagar, Rabindranath Tagore, Netaji Subhas Chandra Bose and various days of importance like Independence Day, Republic Day and Rabindra Jayanti are also celebrated with great enthusiasm.

- 26th January (Republic Day),
- 15th August (Independence Day),
- 23rd January (Netaji's Birthday),

- 5th September (Teachers Day),
- 12th January (Birth Anniversary of Swami Vivekananda),
- 1st July (College Foundation Day),
- 21st February (Mothers Language Day),
- 8th March (International Women's Day),
- 21st June (World Yoga Day),
- 1st December (World AIDS Day),
- 24th July (Kargil Vijay Diwas),
- NCC-Day celebration - NCC day is organized with a great deal of fervour by the members of our College NCC Unit. Parades and exhibitions are held,
- 21st March (World Forestry Day is observed every year by the members of Ramananda College NSS unit & NCC units),
- 31st May (Anti-Tobacco Day Anti-Tobacco Day is observed every year by the members),
- 25th January (National Voters Day is observed every year),
- 4th March (National Safety Day is observed every year by the members of Ramananda College NSS unit),
- 27th March (Celebration of World Theatre Day).

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Ramananda College located in an economically backward region of the state has always been proactive to innovate and develop best practices for social assistance programmes. Such innovation and best practices are aimed at inspiring students and other stakeholders to undertake activities that will help the society around them and provide students with a scope to learn life skills while completing their education. Amongst a number of different practices, two best practices successfully implemented by the Institution are:

1. The Annasatra Prakalpa (provision of mid-day meal to college students) This flagship feeding scheme of Ramananda College is designed for improving the nutritional standing of poor students

belonging to economically backward and underprivileged sections to increase enrolment and retention for literacy improvement in higher education in the vicinity of the Institute as most of them are first-generation learners.

2. Extension Programme for local community development Our college has taken up some important Extension activities encouraging its students to develop a zeal for social work and develop multi-dimensional skills like leadership, time management and effective social interaction. NSS units organize special annual camps in the nearby or adopted village. NCC cadets regularly observe the days of national importance.

File Description	Documents
Best practices in the Institutional website	http://www.ramanandacollege.org/remarkable_incidents.php
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The uniqueness or distinctiveness of our institutions lies in the following steps :

1. Total exemption of tuition fees is made for the needy and underprivileged students through 'FREE STUDENTSHIP SCHEME'.
2. An Electoral Literacy Club has been set up by our college to educate the students about the democratic system.
3. Several certificate courses are offered in our institution with the aim of training our students in aspects beyond the curriculum and consequently, it opens up new avenues of employment for them.
4. Promoting high-quality academic research both subject-wise and in an interdisciplinary manner is another distinguishable feature of our college. It encourages the faculty members to engage in research and publish their results.
5. The most remarkable initiative taken by our college is the "Annasatra Prakalpa" to provide a mid-day meal free of cost to every student who wants this service.
6. Another commendable achievement of our college is that the alumni association of our college, "Ramananda Mahavidyalaya

Praktan Chhatra Samiti", is not only actively involved in various academic and non-academic programmes of our college, but also provides financial assistance to our college in a substantial way.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Future Plans of Activities for Next Academic Year Future Plan includes-----

1. Institute to be taken to start more PG Corse from Science and Social Science Department.
2. To start more certificate courses like Yoga and Value Education in the Institution.
3. To start the "Tourism and Travel management" course in the Institution as Bishnupur a Heritage and Temple City.
4. MoU to be signed to establish academic collaboration with other Institutions.
5. Up-gradation of Library (KOHA).
6. Initiatives to the taken to strengthen the Research Culture within the Institution.
7. Energy Audit for a more friendly environment
8. E-waste audit will be done.
9. To facilitate coaching of SSC and combined service examination.
10. To facilitate a Research environment in which the faculty and students undertake research.
11. To facilitate the organization of seminars/workshops for entrepreneurship development among the students.
12. To initiate different parameters of curriculum enrichment

programmes with value-added courses that will patently impart transferable and skill-enhanced knowledge for the learners.

13. To implement various dimensions of human values as an ensign of creating a web of social solidarity, national integration and a learning society.

14. Female volleyball and football teams will be prepared

NAAC